

Branchburg Township School District
REGULAR ACTION MEETING

June 23, 2022

Board of Education Conference Room

Public Meeting – 6:00 p.m.

Executive Session - 7:30 p.m.

Public Meeting – 8:30 p.m.

MISSION STATEMENT

*The mission of the Branchburg Township School District and Community
is to inspire our children to learn, think, grow, and excel in life.*

VISION STATEMENT

“Excellence in Education”

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. STATEMENT OF ADEQUATE NOTICE AND WELCOME

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

V. INTERVIEW CANDIDATE(S) FOR APPOINTMENT TO THE BOARD OF EDUCATION

VI. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

BE IT RESOLVED that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

VII. APPOINTMENT OF CANDIDATE TO THE BOARD OF EDUCATION

VIII. SUPERINTENDENT’S REPORT

IX. PUBLIC COMMENT – Agenda Items Only

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every board meeting. Individuals wishing to speak must state their name and address. Comments are limited to three minutes per person for a total of 30 minutes. An individual may speak a second time after all others who wish to speak on the topic have been heard.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. All statements shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

X. GOVERNANCE

- **Report** – Terri Joyce

(ACTION) It is recommended that Items X.A. through X.D. be moved upon the recommendation of the Superintendent.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of June 2, 2022.

B. Approval of Revision of Job Descriptions

It is recommended that the Board approve the following revised job descriptions.

- Assistant Business Administrator/Assistant Board Secretary
- Library Media Assistant

C. Approval of Harassment, Intimidation, and Bullying Report			
Building	Incident #	Date	Discussion
SBS	SSDS# 058260	5/12/22	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14.

D. Approval of Harassment, Intimidation, and Bullying Parental Appeal			
Building	Incident #	Date	Discussion
SBS	SSDS# 037450	2/28/22	BE IT RESOLVED that the Board of Education has conducted a hearing on an appeal of a finding of Harassment, Intimidation and Bullying for parents of Student ID# 6571062980, and hereby confirms the Board’s decision of April 28, 2022, and denies the parent appeal.

(ROLL CALL – ITEMS X.A. through X.D.)

XI. POLICY AND REGULATIONS

- **Report – Carmela Noto**

(ACTION) It is recommended that Item XI.A. be moved upon the recommendation of the Superintendent.

A. Policy and Regulations First Reading		
Policy/Regulation	Title	Discussion
P 1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M)	Abolished
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M)	New
P 2415.04	Title I – District – Wide Parent and Family Engagement (M)	Revised
P 2415.50.BCMS	Branchburg Central Middle School Title I – School Parent and Family Engagement (M)	New
P 2415.50.SBS	Stony Brook School Title I – School Parent and Family Engagement (M)	New
P 2415.50.WES	Whiton Elementary School Title I – School Parent and Family Engagement (M)	New
P 2417	Student Intervention and Referral Services (M)	Revised
P 3161	Examination for Cause	Revised
P 4161	Examination for Cause	Revised
P 5512	Harassment, Intimidation, and Bullying (M)	Revised
P 7410	Maintenance and Repair (M)	Revised
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting (M)	Revised
P 8420	Emergency and Crisis Situations (M)	Revised
P 9320	Cooperation with Law Enforcement Agencies (M)	Revised
R 9320	Cooperation with Law Enforcement Agencies (M)	Revised
P 2461	Special Education/Receiving Schools (M)	Revised
R 2461.06	Special Education/Receiving Schools – Appropriately Certified and Licensed Staff (M)	Revised
R 2461.09	Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs (M)	Revised
R 2461.10	Special Education/Receiving Schools – Full Educational Opportunity (M)	Revised
R 2461.12	Special Education/Receiving Schools – Length of School Day and Academic Year (M)	Revised
R 2461.14	Special Education/Receiving Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities (M)	Revised
R 2461.15	Special Education/Receiving Schools – Operation of an Extended Academic Year Program (M)	Revised
R 2461.19	Special Education/Receiving Schools – Behavior Modification Program (M)	Revised
P 9180	School Volunteers	Revised
P 9181	Volunteer Athletic Coaches and Co-Curricular Advisors/Assistants	Revised

(ROLL CALL – ITEM XI.A.)

XII. EDUCATION

- **Report – Olga Phelps**

(ACTION) It is recommended that Items XII.A. through XII.G. be moved upon the recommendation of the Superintendent.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
CPR for Healthcare Providers Flemington, NJ	Denise Shaughnessy 11-000-219-580-03-001-999	6/14/22	\$75.00	N/A	N/A	N/A	\$75.00
CPR for Healthcare Providers Flemington, NJ	Ling Zhang 11-000-219-580-03-001-999	6/14/22	\$75.00	N/A	N/A	\$8.40	\$83.40
IMSE Morphology Plus Training Virtual	Carly Moor 20-484-200-300-02-000	TBD	\$1,275.00	N/A	N/A	N/A	\$1,275.00
IMSE Morphology Plus Training Virtual	Colleen Nejmeh 20-484-200-300-02-000	7/23/22 7/24/22 7/30/22 7/31/22	\$1,275.00	N/A	N/A	N/A	\$1,275.00
IMSE Morphology Plus Training Virtual	Kristen Perrine 20-484-200-300-02-000	8/8/22- 8/12/22	\$1,275.00	N/A	N/A	N/A	\$1,275.00
RVCC - Next Generation Science Standards Branchburg, NJ	Darlene Binko 20-484-200-300-02-000	7/18/22- 7/22/22	\$350.00	N/A	N/A	N/A	\$350.00
RVCC - Next Generation Science Standards Branchburg, NJ	Melissa Govender 20-484-200-300-02-000	7/18/22- 7/22/22	\$350.00	N/A	N/A	N/A	\$350.00
RVCC - Next Generation Science Standards Branchburg, NJ	Callie Kroner 20-484-200-300-02-000	7/18/22- 7/22/22	\$350.00	N/A	N/A	\$21.00	\$371.00
Together in Art AENJ Fall Conference 2022 Long Branch, NJ	Christopher Boehm 20-484-200-300-02-000	10/12/22- 10/14/22	\$150.00	\$388.00	N/A	\$34.30	\$572.30
Foundations of Fractions Virtual	Randi Morin 20-484-200-300-02-000	10/10/22 10/17/22 10/24/22 10/31/22 11/7/22	\$297.00	N/A	N/A	N/A	\$297.00
HIB: New Law, New Year, New Challenges Monroe Township, NJ	Danielle Shober 11-000-240-580-02-000-020	7/20/22	\$125.00	N/A	N/A	\$35.92	\$160.92
Comprehensive Orton-Gillingham Plus Virtual	Lori Zelnick 20-484-200-300-02-000	7/18/22- 7/22/22	\$1,275	N/A	N/A	N/A	\$1,275

B. Approval of Contracted Educational Services

Vendor	Account Number	Student ID#	Rate	Effective Date	Discussion
Learn Well Summit, NJ	11-150-100-320-03-069-020	7086223904	\$64.51 per hour	6/14/22	Homebound contracted instruction, 5 hours per week.
Brookfield Schools For KEEPS Program New Brunswick, NJ	11-150-100-320-03-069-020	8921699780	\$45.00 per hour	5/23/22-6/17/22	Homebound contracted instruction, 10 hours per week.

C. Approval of Vendor				
Evaluator	Account Number	Cost	Dates	Discussion
Bridgeway Rehabilitation Services Somerville, NJ	11-000-219-320-03-181-340	\$200 per evaluation	7/1/22- 6/30/23	PESS Evaluations as needed for the 2022-2023 School Year.

D. Approval of 2022-2023 Out of District Programs									
Program/Location	Account Number	Student ID #	ESY			SY			Total Cost
			Tuition	Extra Services	Dates	Tuition	Extra Services	Dates	
The Bancroft School Mount Laurel, NJ	11-000-100-566-03-109-000	2536453798	\$12,287.70	\$6,000.00	7/7/22- 8/17/22	\$73,726.20	\$36,000.00	9/7/22- 6/16/23	\$128,013.90
Cornerstone Day School Mountainside, NJ	11-000-100-566-03-109-000	6422361974 1394971305	N/A	N/A	N/A	\$93,445.00 \$93,445.00	N/A	7/11/22 6/30/23	\$186,890.00
East Mountain School Carrier Clinic Belle Mead, NJ	11-000-100-566-03-109-000	3841027073	\$11,904.60	N/A	7/1/22- 8/31/22	\$71,427.60	N/A	9/1/22- 6/30/23	\$83,332.20
Educational Services Commission of NJ Future Foundations Acad. Piscataway, NJ	11-000-100-562-03-105-000	8196428032 9751134352	\$5,626.00 \$5,626.00	\$3,770.00 \$363.00	6/27/22- 8/5/22	\$61,020.00 \$61,020.00	\$45,720.00 \$2,238.50	9/2/22- 6/21/23	\$185,383.50
The Midland School Branchburg, NJ	11-000-100-566-03-109-000	5436371228	N/A	N/A	N/A	\$76,590.00	\$30,024.00	9/6/22- 6/14/23	\$106,614.00
Morris-Union Jointure Commission Piscataway, NJ	11-000-100-562-03-105-000	7087080485	\$16,637.00	\$7,383.33	6/28/22- 8/9/22	\$99,824.00	\$72,727.00	9/6/22- 6/30/23	\$196,571.33
Morris-Union Jointure Commission Warren, NJ	11-000-100-562-03-105-000	9307544131 6457474387 7737812861	\$16,637.00 \$8,057.00 \$16,637.00	N/A	6/28/22- 8/9/22	\$99,824.00 \$48,342.00 \$99,824.00	N/A	9/6/22- 6/9/23	\$289,321.00
New Road School Somerset, NJ	11-000-100-566-03-109-000	1338742458	\$10,665.60	N/A	7/1/22- 8/12/22	\$63,993.60	N/A	9/6/22- 6/15/23	\$74,659.20
Pillar Care Continuum Pillar Elementary School Livingston, NJ	11-000-100-566-03-109-000	5436371228	\$11,201.40	\$6,600.00	7/5/22- 8/15/22	N/A	N/A	N/A	\$17,801.40
Pillar Care Continuum Pillar Elementary School Livingston, NJ	11-000-100-566-03-109-000	7930912675	\$11,201.40	\$6,600.00	7/5/22- 8/15/22	\$67,208.40	\$39,600.00	9/6/22- 6/22/23	\$124,609.80
Princeton Child Development Institute Princeton, NJ	11-000-100-566-03-109-000	1375645515	\$18,480.00	N/A	7/1/22- 8/12/22	\$110,880.00	N/A	9/7/22- 6/15/23	\$129,360.00
Rutgers Day School University Behavioral Health Care Piscataway, NJ	11-000-100-562-03-105-000	1137705037	N/A	N/A	N/A	\$92,172.00	N/A	7/1/22- 6/30/23	\$92,172.00
Somerset Hills Learning Institute Bedminster, NJ	11-000-100-566-03-109-000	3092350853	\$18,292.50	N/A	7/5/22- 8/15/22	\$109,755.00	N/A	9/7/22- 6/19/23	\$128,047.50

E. Approval of Tuition Contract to the Union County Vocational School for Shared Time Student					
Program/Location	Account Number	Student ID #	SY Tuition	SY Dates	Total
Union County Vocational & Technical School Self-Contained Program Scotch Plains, NJ	11-000-100-564-03-000-000	1245593934	\$6,000	9/1/22- 6/30/23	\$6,000

F. Approval of 2021-2022 Out of District Programs						
Program/Location	Account Number	Student ID #	SY Tuition	SY Extra Services	SY Dates	Total
The Bancroft School Mount Laurel, NJ	11-000-100-566-03-109-000	2536453798	\$5,055.70	\$2,704.00	5/27/22- 6/30/22	\$7,759.70
The Calais School Whippany, NJ	11-000-100-566-03-109-000	3602532800	N/A	\$1,275.00	6/1/22- 6/23/22	\$1,275.00

G. Approval of 2022-2023 Nursing Services for Out of District Students					
Service Name	Account Number	Student ID #	Rate	Dates	Discussion
Bayada Home Health Care Somerset, NJ	11-000-219-320-03-181-340	7737812861 9307544131	\$73 per hour	7/1/22- 6/30/23	One nurse/aide for transportation. Not to exceed 6 hours daily.

(ROLL CALL - ITEMS XII.A. through XII.G.)

XIII. HUMAN RESOURCES

- Report – Terri Joyce

(ACTION) It is recommended that Items XIII.A. through XIII.V. be moved upon the recommendation of the Superintendent.

A. Approval of Maternity Leave				
Employee #	Account Number	Type of Leave	Dates	Discussion
5543	11-213-100-101-01-057-020	Paid Maternity/Disability Leave of Absence Personal Days NJ Family Leave Act/FMLA	11/14/22-1/13/23 1/17/23-1/19/23 1/20/23-3/31/23	Estimated date of return is 4/3/23

B. Approval of Revision of Personnel								
Name	Account #	Position	Location	Step	Level	Salary	Dates	Discussion
Anthony Maiorano	11-120-100-101-01-012-090	School Social Worker	BCMS	2	182	\$64,495	9/1/22- 6/30/23	Change from temporary to permanent status warrants adjustment for credits to be counted.

C. Approval of Transfers			
Name	From	To	Dates
Kristen Cardona*	Language Arts Teacher 11-130-100-101-01-021-020	Literacy Coach 11-424-100-178-01-013-020	9/1/22-6/30/23
Nicole Kotrba	Part-Time Instructional Aide 11-204-100-106-01-059-060	Full-Time Instructional Aide 11-215-100-106-01-059-090	9/1/22-6/30/23
Brittani Santangelo	3 rd Grade Teacher 11-120-100-101-01-012-090	1 st Grade Teacher 11-120-100-101-01-012-090	9/1/22-6/30/23

*Pending hire of replacement

D. Approval of Resignations				
Name	Account Number	Position	Location	Effective Date
Rocco Fornaro	11-120-100-101-01-012-060	4 th Grade Teacher	SBS	8/15/22
Justin Rogoff	11-130-100-101-01-021-020	Language Arts Teacher	BCMS	8/4/22

E. Approval of Retirement				
Name	Account Number	Position	Location	Effective Date
Mark Menafro	11-000-270-160-01-462	Bus Driver	Transportation	6/30/22

F. Approval of Summer Teacher Academy				
Name	Account Number	Position	Rate*	Discussion
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Kristen Cardona	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Lauren Knoke	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Erica Landesberg	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Danielle Puglisi	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!
Danielle Puzzo	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 3 hours	Be a Mentor in Branchburg!

*Rates are subject to change pending the 2022-2025 B.T.E.A. Agreement

G. Approval of Revision of 2022-2023 Non-Aligned Staff		
Name	From	To
Christopher Jacobsen	IT Systems Administrator \$75,000	IT Systems Administrator \$90,000

H. Approval of Executive Session Attendance						
SID #	Name	Account Number	Position	Hourly Rate	Dates	Discussion
3184895361	Margaret Ryan Jennilyn Nelson	11-000-223-104-02-210-999	Guidance Counselors	\$66.75 \$47.39	4/7/22	HIB Not to exceed one hour

I. Approval of Revision of 2022-2023 Part Time Technology Aides				
Name	Account Number	Location	From	To
Jason Albanese	11-000-262-110-09-390	District	\$15.00 per hour 4 days per week from 7/1/22-8/31/22, followed by as needed basis from 9/1/22-6/30/23	\$15.00 per hour 4 days per week from 6/20/22-8/31/22, followed by as needed basis from 9/1/22-6/30/23
Paul Mehnert	11-000-262-110-09-390	District	\$16.50 per hour 4 days per week from 7/1/22-8/31/22, followed by as needed basis from 9/1/22-6/30/23	\$16.50 per hour 4 days per week from 6/20/22-8/31/22, followed by as needed basis from 9/1/22-6/30/23

J. Approval of Non-Athletic Stipends			
Name	Account	Position	Stipend*
Christopher Boehm	11-401-100-101-01-078-090	Art Show - WES	\$880
Christopher Boehm	11-401-100-101-01-078-090	Yearbook - WES	\$945
Christopher Boehm	11-401-100-101-01-078-090	Specials Team Leader - WES	\$2,259
Dawn Eelman	11-401-100-101-01-078-090	2 nd Grade Team Leader - WES	\$2,259
Colleen Repoli	11-401-100-101-01-078-090	1 st Grade Team Leader - WES	\$2,259
Jodi Harwood	11-401-100-101-01-078-090	Pre-School Team Leader - WES	\$2,259
Tara Forsyth	11-401-100-101-01-078-090	3 rd Grade Team Leader - WES	\$2,259
Ruth Pluymsers	11-401-100-101-01-078-090	Science Fair/Competitions - WES	\$662
Erica Viel-DeSimone	11-401-100-101-01-078-090	Kindergarten Team Leader - WES	\$2,259
Paul Cutaneo Lisa Leibowitz	11-401-100-101-01-078-020	Yearbook	\$2,758
Kristine DeNicololo	11-401-100-101-01-078-020	Instrumental Music Concert Prep 6th	\$827
Kristine DeNicololo	11-401-100-101-01-078-020	Instrumental Music Concert Prep 7th & 8th	\$1,242
Kristine DeNicololo	11-401-100-101-01-078-020	Jazz Band	\$2,825
Shannon Heaney	11-401-100-101-01-078-020	6 th Grade Champion Team Leader	\$2,259
Nicole Kepner		6 th Grade Trailblazer Team Leader	\$2,259
Wendy Michels	11-401-100-101-01-078-020	Student Council Advisor	\$2,976
Janice Monetti	11-401-100-101-01-078-020	8 th Grade Team Leader	\$2,259
Jennilyn Nelson Margaret Ryan	11-401-100-101-01-078-020	Peer Leaders	\$882
Kristyn Perello	11-401-100-101-01-078-020	7 th Grade Team Leader	\$2,259
Christine Peterson	11-401-100-101-01-078-020	Math Counts	\$2,592
Lucyna Plaza	11-401-100-101-01-078-020	Science Club	\$1,764
Meghan Russo	11-401-100-101-01-078-020	Art Club (6), 1 per marking period	\$880
Meghan Russo	11-401-100-101-01-078-020	Art Shows (2)	\$880
Regina Santangelo	11-401-100-101-01-078-020	Chamber Orchestra	\$2,825
Regina Santangelo	11-401-100-101-01-078-020	Strings Concert Prep	\$827
Tim Spork	11-401-100-101-01-078-020	Robotics	\$1,655
Suzanne Updegrove	11-401-100-101-01-078-020	Teen Arts	\$1,873
Suzanne Updegrove	11-401-100-101-01-078-020	Odyssey of the Mind	\$2,864
Deborah Volpe	11-401-100-101-01-078-020	Force Team Leader	\$2,259
Toni Burke	11-401-100-101-01-078-060	Talent Show	\$662
Michael Clark	11-401-100-101-01-078-060	Specials Team Leader	\$2,259
John Gottshalk	11-401-100-101-01-078-060	5 th Grade Team Leader	\$2,259
Kathryn Grant-Bontomase	11-401-100-101-01-078-060	Instrumental Music Concert Prep	\$970
Samantha Hoag	11-401-100-101-01-078-060	Art Club Advisor	\$880
Samantha Hoag	11-401-100-101-01-078-060	Art Show Coordinator	\$880
Noel Maroon	11-401-100-101-01-078-060	Strings Concert Prep	\$970
Noel Maroon	11-401-100-101-01-078-060	Vocal Music Concert Prep	\$970
Paul Mehnert	11-401-100-101-01-078-060	Science Fair/Competitions	\$662
Paul Mehnert Nicole Orzel	11-401-100-101-01-078-060	Intramurals	\$662
Nicole Orzel	11-401-100-101-01-078-060	Drama Coach	\$1,765
Carrie Santoro	11-401-100-101-01-078-060	4 th Grade Team Leader	\$2,259
Kelly Boyle Kristen Cardona Lauren Knoke Erica Landesberg Danielle Puglisi Danielle Puzzo	11-000-221-104-01-210-999	Curriculum Specialist	\$3,084.02

*Stipends are subject to change pending the 2022-2025 B.T.E.A. Agreement

K. Approval of Athletic Stipends				
Name	Account	Location	Position	Stipend*
Kristen Cardona	11-401-100-101-01-078-020	BCMS	Athletic Director	\$8,274 (prorated)
Kelly Evans	11-401-100-101-01-078-020	BCMS	Cheerleading Coach	\$3,310
Kelly Evans	11-401-100-101-01-078-020	BCMS	Cross Country Boys Coach	\$2,703
Kelly Evans	11-401-100-101-01-078-020	BCMS	Girls Lacrosse Coach	\$3,474
Kenneth Forsyth	11-401-100-101-01-078-020	BCMS	Boys Lacrosse Coach	\$3,474
Kenneth Forsyth	11-401-100-101-01-078-020	BCMS	Boys Soccer Coach Team B	\$2,703
Kenneth Forsyth	11-401-100-101-01-078-020	BCMS	Girls Soccer Coach Team B	\$2,703
John Gottshalk	11-401-100-101-01-078-020	BCMS	Cross County Additional Enrollment (subject to additional enrollment)	\$2,703
John Gottshalk	11-401-100-101-01-078-020	BCMS	Timekeeper	\$1,500
Wendy Michels	11-401-100-101-01-078-020	BCMS	Cross Country Girls Coach	\$2,703
Wendy Michels	11-401-100-101-01-078-020	BCMS	Dance Team	\$3,310
Wendy Michels	11-401-100-101-01-078-020	BCMS	Softball Coach	\$3,474
Scott Rourke	11-401-100-101-01-078-020	BCMS	Wrestling Coach	\$3,474
Christopher Shollenberger	11-401-100-101-01-078-020	BCMS	Girls Soccer Coach Team A	\$2,703
Christopher Shollenberger	11-401-100-101-01-078-020	BCMS	Boys Basketball Coach	\$3,861
Kathleen Gaston Deborah Volpe	11-401-100-101-01-078-020	BCMS	Crowd Control	\$1,500 each
Robert Wright	11-401-100-101-01-078-020	BCMS	Baseball Coach	\$3,474
Robert Wright	11-401-100-101-01-078-020	BCMS	Boys Soccer Team A	\$2,703
Robert Wright	11-401-100-101-01-078-020	BCMS	Girls Basketball Coach	\$3,861

*Stipends are subject to change pending the 2022-2025 B.T.E.A. Agreement

L. Approval of Summer Hours						
Name	Account Number	Position	Location	Rate*	Dates	Discussion
Denise Shaughnessy	11-000-213-104-01-123-020	Summer Physicals	BCMS	\$41 per hour (not to exceed 19 hours)	7/1/22- 8/31/22	Nurse needed to review summer physical forms.
Zach Miracle Jennilyn Nelson Margaret Ryan Deb Volpe Danielle Puglisi	11-000-218-104-01-142-020	Advisory Revisions	BCMS	\$41 per hour (not to exceed 7 hours each)	7/1/22- 8/31/22	Revision of advisory program for BCMS.
Jennilyn Nelson Margaret Ryan	11-000-218-104-01-141-020	Guidance Counselor	BCMS	\$41 per hour (not to exceed 28 hours each)	7/1/22- 8/31/22	Guidance scheduling work.
Kristen Cardona Danielle Puglisi	11-000-218-104-01-141-020	BCMS Coach	BCMS	\$41 per hour (not to exceed 7 hours each)	7/1/22- 8/31/22	Planning for middle school curriculum focus areas

*Rates are subject to change pending the 2022-2025 B.T.E.A. Agreement

M. Approval of ESY Bus Drivers					
Name	Account	Position	Step	Rate*	Dates
Diane Barna	11-000-270-161-01-470	ESY Bus Driver	12	\$33.03	6/27/22-8/31/22
Michael Blaustein			Sub Bus Driver	\$22.00	
Frederick Boosmann			1	\$30.90	
Jill Datesman			2	\$31.09	
Monyka DeRosa			2	\$31.09	
Joyce Engesser			12	\$33.03	
Cheryl Goldsmith			2	\$31.09	
Stephanie Keck			1	\$30.90	
Antoinette Lorenc			8	\$32.23	
Lucyna Nauerz			12	\$33.03	
Nichole Reaves			4	\$31.47	
Susan Reid			12	\$33.03	

*Rates are subject to change pending the 2022-2025 B.T.E.A. Agreement

N. Approval of ESY Bus Aides				
Name	Account Number	Position	Rate*	Discussion
Catherine Leeds Aleasha Outsey	11-000-217-106-01-000-020	ESY Bus Aide	\$18 per hour	6/27/22-8/31/22

*Rates are subject to change pending the 2022-2025 B.T.E.A. Agreement

O. Approval of Bus Driver Training Hours					
Name	Account Number	Position	Rate	Dates	Discussion
Antonio Cornacchia	11-000-270-160-01-462	Bus Driver	\$32.23 per hour (not to exceed 65 hours)	6/27/22-8/31/22	Summer driving training

P. Approval of Extra Duty Pay				
Name	Account Number	Rate	Location	Discussion
Enea Yard	11-000-230-105-01-273	\$32.50 per hour (not to exceed 125 hours total)	BOE	Digitize personnel files

Q. Approval of Leave				
Employee #	Account Number	Type of Leave	Dates	Discussion
5493	11-000-251-100-01-529	FMLA	9/1/22-9/1/23	Schedule to be determined

R. Approval of ESY Substitutes					
Name	Account Number	Position	Location	Rate*	Dates
Karen Perlman	11-213-100-101-03-078-600	Substitute Teacher/Substitute Aide	WES	\$16.23 per hour (as needed)	6/27/22-8/31/22
Dawn Solari	11-213-100-101-03-078-600	Substitute Teacher/Substitute Aide	WES	\$16.23 per hour (as needed)	6/27/22-8/31/22

*Rates are subject to change pending the 2022-2025 B.T.E.A. Agreement

S. Approval of Recision of Science Curriculum Writing				
Name	Account Number	Position	Grade	Rate
Erica Landesberg	11-000-221-104-02-213	Summer Science Curriculum Writing Grade 5	5	\$41 per hour (not to exceed \$246 total, 6 hours)

T. Approval of Summer Curriculum Work						
Name	Account Number	Position	Grade	Hours	Rate*	Dates
Kristen Cardona	11-000-221-104-02-213	Summer Instructional Support Curriculum Writing	6-8	Up to 9 hours as needed	\$41 per hour (not to exceed \$369 total)	6/20/22-8/31/22
Kristen Cardona	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grade:6,7,8	6-8	Up to 18 hours each per grade level, as needed	\$41 per hour (not to exceed \$2,214 total)	6/20/22-8/31/22
Kristen Cardona	11-000-221-104-02-213	Literacy Coach Summer Work	6-8	Up to 30 hours as needed	\$41 per hour (not to exceed \$1230 total)	6/20/22-8/31/22
Coleen Barnett Randi Morin Kathleen Schunk	11-000-221-104-02-213	Summer Mathematics Instructional Support Curriculum Writing Grades: 4-5	4-5	Up to 2 hours each, as needed	\$41 per hour (not to exceed \$246 total)	6/20/22-8/31/22
Wendy DeJulio	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grade: 6	6	Up to 18 hours each per grade level, as needed	\$41 per hour (not to exceed \$738 total)	6/20/22-8/31/22
Kenneth Forsyth	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grade: 7	7	Up to 18 hours each per grade level, as needed	\$41 per hour (not to exceed \$738 total)	6/20/22-8/31/22
Wendy Michels Sonia Pereira	11-000-221-104-02-213	Summer ELA Curriculum Writing Grades: 7-8	7,8 7	Up to 18 hours each per grade level, as needed	\$41 per hour (not to exceed \$2,214 total)	6/20/22-8/31/22
Emma Ryan	11-000-221-104-02-213	Summer 6-8 ICR/RCR Modification Resources Curriculum Writing	6-8	Up to 10 hours as needed	\$41 per hour (not to exceed \$410 total)	6/20/22-8/31/22

*Rates are subject to change pending the 2022-2025 B.T.E.A. Agreement

U. Approval of ESY Instructional Aide					
Name	Account Number	Position	Location	Rate*	Dates
Monita Haduch	11-213-100-106-03-078-600	Instructional Aide	WES	\$16.23 per hour (not to exceed 144 hours)	6/27/22-8/31/22

*Rate is subject to change pending the 2022-2025 B.T.E.A. Agreement

V. Approval of ESY Substitute Nurse					
Name	Account Number	Position	Location	Rate*	Dates
Patricia Holzschuh (subject to delivery of documents)	11-000-213-104-03-078-800	Substitute Nurse	WES	\$225 per day	6/27/22-8/4/22

(ROLL CALL – ITEMS XIII.A. through XIII.V.)

XIV. BUSINESS

- **Report** – Vince Carpentier

(ACTION) It is recommended that Items XIV.A. through XIV.N. be moved upon the recommendation of the Superintendent.

A. Bill List

It is recommended that the Board approve the List of Bills for the period June 3, 2022 through June 9, 2022, totaling \$9,185.00, for the period June 10, 2022 through June 15, 2022, totaling \$3,643.83, and for the period June 16, 2022 through June 23, 2022, totaling \$1,103,361.16, and ratify the Payroll for the period June 1, 2022 through June 7, 2022, totaling \$1,097,602.52, and for the period of June 7, 2022 through June 17, 2022, totaling \$1,035,594.72.

B. Secretary’s Report

The Report of the Secretary for May 2022 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Thomas M. Venanzi, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District’s financial obligations this fiscal year.

It is recommended that the Secretary’s Report for May 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the 2021-2022 fiscal year.

C. Treasurer’s Report

It is recommended that the Treasurer’s Report for the month of May 2022 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of May 2022.

E. Monthly Transfer Report

It is recommended that the Board approve the May 2022 Monthly Transfer Report.

F. Approval of New Jersey School Boards Association Insurance Group for Cyber Liability Insurance

It is recommended that the Board approve New Jersey School Boards Association Insurance Group to provide Cyber Liability insurance as follows as recommended by Hughes-Plumer & Associates effective July 1, 2022 through June 30, 2023, which is in compliance with N.J.S.A. 18A:18B-1:

Coverage	2022-2023
Cyber Liability	\$25,967

G. Approval of Revised Shared Services Agreement

BE IT RESOLVED, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a revised Shared Services Agreement with the Readington Township Board of Education for the provision of pupil transportation services to students of both school districts for the period July 1, 2022 to June 30, 2023 with terms and conditions set forth therein.

H. Approval of Agreement for Attorney to Provide Legal Services

It is recommended that the Board approve an Agreement with Rita Barone, Esq. of the firm Flanagan, Barone & O'Brien LLC, to provide legal services to the District for special education matters, at the hourly rates of:

Service Provided	Hourly Rate
Attorney	\$165
Associate Attorney	\$145
Paralegal Services	\$ 75

for expenses related to the matter, to be paid from account #11-000-230-331-01-276, and sufficient funds are available in the 2022-2023 budget.

I. Approval of Submission of Fiscal Year 2023 I.D.E.A. Grant Application

It is recommended that the Board approve the submission of the Fiscal Year 2023 Individuals with Disabilities Education Act (I.D.E.A.) Grant Application to the New Jersey Department of Education in the following amounts and to accept funds when it has been reviewed and approved.

Basic	\$ 367,987
Preschool	\$ 21,690
Total	\$ 389,677

J. Approval of Submission of Fiscal Year 2023 ESEA Grant Application

It is recommended that the Board approve the submission of the Fiscal Year 2023 ESEA Grant Application to the New Jersey Department of Education in the following amounts and to accept funds when it has been reviewed and approved.

Title I-A	\$49,640
Title II-A	\$28,638
Total	\$78,278

K. Approval to Pay End of Year Bills

It is recommended that the Board of Education authorize the Interim Business Administrator to issue payment of bills for the end of the 2021-22 fiscal year dated June 30, 2022 prior to the next regularly scheduled meeting of July 21, 2022, and with the approval and consent of the Superintendent of Schools, then present said bills to the Board at the July 21, 2022 meeting for ratification.

L. Approval to Replace Boiler #3 at Branchburg Central Middle School

It is recommended that the Board of Education approve Lighton Industries, which is part of the ESCNJ State Approved Coop #65MCESCCPS #ESCNJ 18/19-65 State Approved Coop to replace boiler #3 at Branchburg Central Middle School, at a total cost of \$124,049.49, to be paid by purchase order, through account #12-00-400-450-04-612, and sufficient funds are available in the 2022-2023 budget.

M. Approval of 2022-2023 Personnel Appointment

It is recommended that the following appointments be approved:

Position	7/1/2022 – 6/30/2023
Custodian of Records	Beverly Vlietstra
Public Agency Compliance Officer	
Purchasing Agent	

N. Acceptance and Award of Bid for Contract for the Parking Lot Project at Old York School

It is recommended that the Board acknowledge the following bid for the Parking Lot Project at Old York School which was received on June 21, 2022:

Name	Base Bid	Total
Halecon, Inc.	\$633,000	\$633,000

It is recommended that the Board award the contract for the Parking Lot Project at Old York School to Halecon, Inc. for a total project cost of \$633,000, to be paid through account #12-000-400-710-10-000, and there are sufficient funds in the 2021-2022 budget.

(ROLL CALL - ITEMS XIV.A. through XIV.N.)

XV. PUBLIC COMMENT

XVI. BOARD LIAISON REPORTS

Group	Representative
Somerville Liaison/Board Member	Kristen Fabriczi
Parent Teachers Organization	Bob Marder
Somerset County Educational Services Commission	Jonathan Sarles
N.J.S.B.A./S.C.S.B.A Representative	Vince Carpentier
Branchburg Township Liaison	Terri Joyce
Emergency Management Planning Committee	Elizabeth Nastus
Branchburg Education Foundation	Keerti Purohit
Branchburg SEPAG - Special Education Parents Advisory Group	Kristen Fabriczi

XVII. EXECUTIVE SESSION

XVIII. ADJOURNMENT